

POND BROOK ESTATES

15-unit Apartment Complex

35 Convent Road

P.O. Box 287

Eagle Lake, ME 04739-0287

Date Application Rec'd: _____

Time Rec'd: _____

APPLICATION FOR RENTAL UNIT

NOTES: (These are non-subsidized units) (See attachment)

1) Applicants Name: _____
(Please print)

2) Current Address: _____

3) Phone Number: _____

4) Currently residing at: _____
Monthly Rent () or Mortgage (); and utility costs: ()

5) Bedroom Size Unit Needed: two _____ or three _____ bedrooms

6) Does applicant request a special handicapped accessible unit? Yes _____ No _____

7) Family Household Composition. (List all persons who will live in the apartment)

	<u>Head of Household</u>	<u>Relationship</u>	<u>Date/Birth</u>	<u>Social Security #</u>
a)	_____	_____	_____	_____
b)	_____	_____	_____	_____
c)	_____	_____	_____	_____
d)	_____	_____	_____	_____

8) Source of Income (Total Family Household Income)

a) _____

1) Wages Gross Month:	_____
2) Soc. Sec. Gross Month:	_____
3) SSI or Other Month:	_____
4) Pensions (VA, etc.):	_____

b) _____

1) Wages Gross Month:	_____
2) Soc. Sec. Gross Month:	_____
3) SSI or Other Month:	_____
4) Pensions (VA, etc.):	_____

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8) (Source of Income) cont.

c) _____ 1) Wages Gross Month: _____
 2) Soc. Sec. Gross Month: _____
 3) SSI or Other Month: _____
 4) Pensions (VA, etc.): _____

9) Other Income:

_____	a) Unemployment Comp/Monthly	\$ _____
_____	b) AFDC	\$ _____
_____	c) Wages	\$ _____
_____	d) Fulltime Student Income	\$ _____
_____	e) Alimony – Monthly	\$ _____
_____	f) Child Support/Monthly	\$ _____
_____	g) Interest Income/Month	\$ _____
_____	h) Earned Income Tax Credit	\$ _____
_____	i) Other Income	\$ _____

GROSS ANNUAL INCOME CALCULATED FROM ABOVE INFO: \$ _____

10) How were you referred to PBE? Circle one: Newspaper Website Individual

If referred by individual, whom: _____

Other referral source: _____

11) Do you anticipate any changes in this income in the next 12 months?
 Yes _____ No _____ Explain: _____

12) Is applicant displaced? Yes ____ No ____ Displace/Agency _____

13) Is applicant's current place condemned? Yes ____ No ____ By Whom: _____

14) Has applicant ever been evicted from any rental unit? Yes _____ No _____
 When _____ Where _____ Reason for eviction _____

15) If any apartment becomes available, are you ready to accept? Yes ____ No ____

16) Is applicant able to meet the requirements of tenancy:
 a) Ability to meet financial obligations: Yes ____ No ____ Reason: _____
 b) Agrees NOT TO BE a direct threat to the health and safety of themselves or other individuals or cause substantial physical damage to the property? Yes ____ No ____

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17) Applicant qualifies for a priority available to persons with handicaps or disabilities or to persons with a particular type of handicap: Yes_____ No_____ Explain_____

18) Is applicant a current illegal user of a controlled substance or has applicant had previous convictions of same? Yes___ No___
When_____ Where_____

19) Has applicant ever been convicted of the illegal manufacturing or distribution of a controlled substance? Yes___ No___
When_____ Where_____

20) Has applicant successfully completed a controlled substance abuse recovery program or is applicant presently enrolled in such a program? Yes_____ No_____
When_____ Where_____

21) REFERENCE INFORMATION:

Current Landlord Name/Address Phone

Previous Landlord Name/Address Phone

22) CREDIT REFERENCE INFORMATION:

1) Name/Address _____ Phone _____
2) Name/Address _____ Phone _____

23) PERSONAL REFERENCE (Not Relatives):

1) Name/Address _____ Phone _____
2) Name/Address _____ Phone _____

24) OTHER INFORMATION:

List any vehicles owned by you:

Type: _____ Year: _____ Make: _____ Color: _____
Type: _____ Year: _____ Make: _____ Color: _____

NOTE: Pond Brook Estates is a non-smoking complex.

No smoking is allowed in apartments.

Smoking is permitted on grounds only.

Cigarette butts must be discarded in an appropriate can/container.

DISCLOSURE STATEMENT:

The information regarding race, national origin, and sex designation solicited on this application are requested in order to assure that Federal laws prohibiting discrimination against tenant applicants on the basis of race, color, national origin, religion, sex, familial status, age, and handicap are complied with. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, the owner is required to note the race/national origin and sex of individual applicants on the basis of visual observation or surname.

Ethnicity: _____ Hispanic or Latino _____ Not Hispanic or Latino

(National Origin)

Race: _____ American Indian or Alaskan Native _____ Asian _____ Black or African American

_____ Native Hawaiian or Other Pacific Islander _____ White

Sex: _____ Male _____ Female

Information supplied by: Applicant _____ (Initials) Management Agent _____ (Initials)

I/WE certify that all information in this application is true to the best of our knowledge and I/WE understand that false statements or information on this application may lead to cancellation of this application or termination of the lease agreement.

I, AUTHORIZE THE RELEASE OF INFORMATION for income, medical, credit and personal references, utility payment records, etc. to Pond Brook Estates representatives.

Signature of Applicant Date

Signature of Co-Applicant Date

Soc. Sec # _____

Soc. Sec # _____