TOWN OF EAGLE LAKE

**BOARD OF SELECTMEN’S MEETING**

**August 18, 2021**

1. The meeting was called to order by Board Chair, Arthur Carroll, at **5:40** P.M.

 The Board members present included: Arthur Carroll, Brian Devoe, and

 Jennifer Dube.

 Others in attendance were Town Manager John Sutherland and Deputy Clerk

 Apryl Gagnon.

2. BOARD OF ASSESSOR’S MEETING REVIEW AND SIGN 2021-22 COMITTMENT

 Board of Assessor’s meeting opened at 7:25 p.m. to discuss and approve the 2021-22

 Commitment. The Board approved a mil rate of 16.08 and requested that John

 Sutherland reach out to Raymond Saucier and Wendy Dube to discuss the Commitment

 and have a Special Assessor’s Meeting on Friday, August 20th at 5:00 p.m. to accept and

 sign the necessary documents.

 Moved by Brian Devoe to adjourn the Assessor’s Meeting at 7:45 p.m., seconded by

 Jennifer Dube.

 Vote: Unanimously in favor.

3. PUBLIC HEARING TO CONSIDER AN APPLICATION FOR A BOTTLE CLUB

 Board Chair, Arthur Carroll, opened up the Public Hearing at 5:30 p.m.

 Leroy McKenzie, Commander of the American Legion Smart-Soucie Post #176, is

 presenting an application from the American Legion for municipal approval to become a

 bottle club. This will allow the American Legion to host dances and other community

 events and allow participants to bring their own bottle of spirits to consume on the

 premises. As part of the application process, a Public Hearing is required to get

 community input on the application.

 The Public Hearing closed at 5:40 P.M.

 Board reopened the Selectmen’s meeting at 5:41 P.M.

 REVIEW AND CONSIDER AN APPLICATION FOR A BOTTLE CLUB BY AMERICAN

 LEGION SMART-SOUCIE POST #176

 Moved by Brian Devoe to accept and approve the application for the American Legion

 Smart-Soucie Post #176 to have a Bottle Club, seconded by Jennifer Dube.

 Vote: Unanimously in favor.

4. EAGLE LAKE TRAIL BLAZERS

 Members of the Eagle Lake Trail Blazers were to attend the meeting and talk to the

 Board about identifying former back roads as ATV trails. The ATV clubs presented

 the town with an ATV Use Permit that they wanted the town to sign stating the town is

 agreeing to allow the ATV use of town property for ATV trails. The Board was

 dismayed that there were not ATV club members in attendance after informing John

 that members would be present. Item was tabled until the Eagle Lake Trail Blazers are

 able to attend a future Board of Selectmen’s meeting

 Moved by Brian Devoe to table this item until club members are present, seconded by

 Jennifer Dube.

 Vote: Unanimously in favor.

5. TOWN MANAGER’S REPORT

 a. Micro Loan

 Account holder TR02122020 was behind on the Micro Loan payments, but when

 contacted they sent in two payments. The next payment will be for July 2021.

 All other accounts are up to date.

 b. Pond Brook Estates

 Apartment 14 was behind with rent and came in to make two payments. He states that

 he will be bringing in another month’s rent which will make him only one month

 behind.

 All other accounts are current.

 Apartment 11 will be moving out by the end of August.

 Travis Delisle started working on the roof of the building housing units 9-15.

 c. Roads

 Phil Corriveau is scheduled to start work on Convent Road August 16, 2021. He

 will be bringing in material and then adding the rip rap to the areas affected by

 erosion. Phil expects the work to take about 3 days for completion.

 d. NASWA

 NASWA sent out their first load of cardboard. They sent 27 bales on a Sunbury

 trailer going to St. John, New Brunswick. Victor Horton from Maine Resource

 Recovery informed John that cardboard had jumped from $35 per ton to $165 and

 when NASWA received the invoice for the cardboard it was for $175 per ton which

 is an excellent price.

 e. Eagle Lake Fire Department

 Eagle Lake Fire Department Chief Rene St. Onge reports that his department has

 responded to a vehicle accident in Wallagrass and provided mutual aid for the

 Town of Fort Kent while they responded to the fire at Dr. Levesque Elementary

 School in Frenchville. They also responded to a situation at Mercy Home, and

 response time was within ten minutes. Rene was very happy with that.

 Rene states that their next training is scheduled for Saturday, August 28, 2021 on

 using the Jaws of Life to cut up a vehicle.

 f. Junk Yard Update

 Bruce Dube received his letter from the Board and Town of Eagle Lake stating

 that he needed to stop all collecting of scrap metal until he gets a permit. John

 Sutherland has offered to help him with notices that need to be sent out to the

 abutters. He also informed him that a Public Hearing will have to take place as part

 of the application process and he will need a written operations plan on how he

 plans on operating his scrap yard.

 Fred Simard was notified of the junk yard on his property located at 3355

 Aroostook Road that needs to be cleaned up.

 Vicky Saucier came in to the Town Office to speak to John in regards to the Junk

 Yard clean-up. She requested that she be the one to contact regarding the Junk Yard

 and that she would be cleaning up the two properties but would need a little bit of

 time. As of 8/18/2021 there has been noticeable removal of cars on their properties

 on Old Main Street and Aroostook Road. The Board requests that John reach out to

 Vicky to attend the next meeting.

6. MONTHLY FINANCIALS-August 2021

 Review monthly financials for August 2021

 Moved by Jennifer Dube to accept monthly Financials for August 2021,

 seconded by Brian Devoe.

 Vote: Unanimously in favor.

 a. Bank Reconciliations and Pond Brook Reconciliation

 Moved by Jennifer Dube to accept Town of Eagle Lake Bank Reconciliation for August 2021, seconded by Brian Devoe.

 Vote: Unanimously in favor

 Moved by Jennifer Dube to accept Pond Brook Estates Reconciliation and the

 Sample Check Audit for August 2021, seconded by Brian Devoe.

 Vote: Unanimously in favor.

 b. Sample Check Audit

 Moved by Jennifer Dube to accept Pond Brook Estates Reconciliation and the Sample Check Audit for August 2021, seconded by Brian Devoe.

 Vote: Unanimously in favor.

c. Sign Warrants

 Moved by Jennifer Dube to accept and sign all Warrants, seconded by Brian Devoe.

 Vote: Unanimously in favor.

 d. Microloan Reconciliation

 Moved by Brian Devoe to accept the Micro Loan Reconciliation for August 2021,

 seconded by Jennifer Dube.

 Vote: Unanimously in favor.

7. PUBLIC COMMENT

 None

8. REVIEW AND ACCEPT MINUTES:

 The Board reviewed the minutes of July 16 and July 21, 2021 Board of Selectmen’s meeting.

 JULY 16, 2021 BOARD OF SELECTMEN’S MEETING
 Moved by Brian Devoe to accept meeting minutes for the July 16, 2021 Board of

 Selectmen’s Meeting, seconded by Jennifer Dube.

 Vote: Unanimously in favor.

 JULY 21, 2021 BOARD OF SELECTMEN’S MEETING

 Moved by Jennifer Dube to accept meeting minutes for the July 21, 2021 Board of

 Selectmen’s Meeting, seconded by Brian Devoe.

 Vote: Unanimously in favor.

9. REVIEW AND CONCIDER BIDS FOR SLY BROOK ROAD CONSTRUCTION

 Corriveau Construction came in with a bid total for labor and materials of $16,405.

 JBBC came in with a bid total for labor and materials of $15,900.

 Moved by Brian Devoe to accept the bid from JBBC for the Sly Brook Road Construction at

 $15,900 based on price, seconded by Jennifer Dube.

 Vote: Unanimously in favor.

10. DISCUSS WINTER MAINTENANCE FOR SLY BROOK ROAD

 Patrick Caron has informed the Town of Eagle Lake that he is increasing his bid for

 providing winter road maintenance for Sly Brook Road from $24,500 to $36,000. The

 Board discussed options for winter maintenance for Sly Brook Road and have decided to

 put winter maintenance of Sly Brook Road out to bid.

 Moved by Brian Devoe to put winter maintenance for Sly Brook Road out to bid,

 seconded by Jennifer Dube.

 Vote: Unanimously in favor.

11. DISCUSS TOWN OFFICE DRIVEWAY

 The driveway at the town office has a history of heaving with the seasons. The Board

 discussed digging up the culvert at the beginning of the driveway and re-setting it and

 placing gravel over it to let the ground settle. The Board also recommended that John,

 contact local contractors for assessments and estimates to fix and repave the driveway

 The Board also discussed getting quotes to resurface Old Main Street this spring. The

 Board also discussed combining the paving of Old Main Street and repaving the town

 office together as a possible cost saving measure instead of doing both projects

 separately.

12. ARPA PROGRAM ADMINISTRATORS

 Aroostook Count y Manager Ryan Pelletier is offering to create a new positon to assist

 municipalities in Aroostook County in applying for grants as part of the thirteen million

 dollars the County of Aroostook has received as part of the ARPA act. Municipalities can

 use the Administrator to assist them in navigating the federal documents needed to process

 each grant request. The commitment to each municipality is 2% of the community’s local

 ARPA funds. The Town of Eagle Lake is scheduled to receive approximately $84,000 so

 our cost will be approximately $ 1,680. John reached out to Wallagrass, Winterville and

 Fort Kent to see if they are participating in this program. Each community stated that they

 were partnering with the County on the Administrator’s position citing the amount of

 federal documentation needed to apply for ARPA funds from the County.

 The Board recommended that Board Chair Arthur Carroll and Town Manager John

 Sutherland reach out to County Administrator Ryan Pelletier and get more information

 on what the County funds can be used for and what amount Eagle Lake can apply for.

13. OTHER BUSINESS

 A Board member reported a town employee using their personal vehicle to complete town

 related issues and states that this could be a liability issue. The Board instructed John to

 notify the employee that the town pick up is to be used on all town related business.

14. ADJOURN

 Moved by Brian Devoe to adjourn the Board Meeting at 7:25 p.m., seconded by Jennifer

 Dube.

 Vote: Unanimously in favor.