TOWN OF EAGLE LAKE

**BOARD OF SELECTMEN’S MEETING**

**August 18, 2021**

1. The meeting was called to order by Board Chair, Arthur Carroll, at **5:40** P.M.

The Board members present included: Arthur Carroll, Brian Devoe, and

Jennifer Dube.

Others in attendance were Town Manager John Sutherland and Deputy Clerk

Apryl Gagnon.

2. BOARD OF ASSESSOR’S MEETING REVIEW AND SIGN 2021-22 COMITTMENT

Board of Assessor’s meeting opened at 7:25 p.m. to discuss and approve the 2021-22

Commitment. The Board approved a mil rate of 16.08 and requested that John

Sutherland reach out to Raymond Saucier and Wendy Dube to discuss the Commitment

and have a Special Assessor’s Meeting on Friday, August 20th at 5:00 p.m. to accept and

sign the necessary documents.

Moved by Brian Devoe to adjourn the Assessor’s Meeting at 7:45 p.m., seconded by

Jennifer Dube.

Vote: Unanimously in favor.

3. PUBLIC HEARING TO CONSIDER AN APPLICATION FOR A BOTTLE CLUB

Board Chair, Arthur Carroll, opened up the Public Hearing at 5:30 p.m.

Leroy McKenzie, Commander of the American Legion Smart-Soucie Post #176, is

presenting an application from the American Legion for municipal approval to become a

bottle club. This will allow the American Legion to host dances and other community

events and allow participants to bring their own bottle of spirits to consume on the

premises. As part of the application process, a Public Hearing is required to get

community input on the application.

The Public Hearing closed at 5:40 P.M.

Board reopened the Selectmen’s meeting at 5:41 P.M.

REVIEW AND CONSIDER AN APPLICATION FOR A BOTTLE CLUB BY AMERICAN

LEGION SMART-SOUCIE POST #176

Moved by Brian Devoe to accept and approve the application for the American Legion

Smart-Soucie Post #176 to have a Bottle Club, seconded by Jennifer Dube.

Vote: Unanimously in favor.

4. EAGLE LAKE TRAIL BLAZERS

Members of the Eagle Lake Trail Blazers were to attend the meeting and talk to the

Board about identifying former back roads as ATV trails. The ATV clubs presented

the town with an ATV Use Permit that they wanted the town to sign stating the town is

agreeing to allow the ATV use of town property for ATV trails. The Board was

dismayed that there were not ATV club members in attendance after informing John

that members would be present. Item was tabled until the Eagle Lake Trail Blazers are

able to attend a future Board of Selectmen’s meeting

Moved by Brian Devoe to table this item until club members are present, seconded by

Jennifer Dube.

Vote: Unanimously in favor.

5. TOWN MANAGER’S REPORT

a. Micro Loan

Account holder TR02122020 was behind on the Micro Loan payments, but when

contacted they sent in two payments. The next payment will be for July 2021.

All other accounts are up to date.

b. Pond Brook Estates

Apartment 14 was behind with rent and came in to make two payments. He states that

he will be bringing in another month’s rent which will make him only one month

behind.

All other accounts are current.

Apartment 11 will be moving out by the end of August.

Travis Delisle started working on the roof of the building housing units 9-15.

c. Roads

Phil Corriveau is scheduled to start work on Convent Road August 16, 2021. He

will be bringing in material and then adding the rip rap to the areas affected by

erosion. Phil expects the work to take about 3 days for completion.

d. NASWA

NASWA sent out their first load of cardboard. They sent 27 bales on a Sunbury

trailer going to St. John, New Brunswick. Victor Horton from Maine Resource

Recovery informed John that cardboard had jumped from $35 per ton to $165 and

when NASWA received the invoice for the cardboard it was for $175 per ton which

is an excellent price.

e. Eagle Lake Fire Department

Eagle Lake Fire Department Chief Rene St. Onge reports that his department has

responded to a vehicle accident in Wallagrass and provided mutual aid for the

Town of Fort Kent while they responded to the fire at Dr. Levesque Elementary

School in Frenchville. They also responded to a situation at Mercy Home, and

response time was within ten minutes. Rene was very happy with that.

Rene states that their next training is scheduled for Saturday, August 28, 2021 on

using the Jaws of Life to cut up a vehicle.

f. Junk Yard Update

Bruce Dube received his letter from the Board and Town of Eagle Lake stating

that he needed to stop all collecting of scrap metal until he gets a permit. John

Sutherland has offered to help him with notices that need to be sent out to the

abutters. He also informed him that a Public Hearing will have to take place as part

of the application process and he will need a written operations plan on how he

plans on operating his scrap yard.

Fred Simard was notified of the junk yard on his property located at 3355

Aroostook Road that needs to be cleaned up.

Vicky Saucier came in to the Town Office to speak to John in regards to the Junk

Yard clean-up. She requested that she be the one to contact regarding the Junk Yard

and that she would be cleaning up the two properties but would need a little bit of

time. As of 8/18/2021 there has been noticeable removal of cars on their properties

on Old Main Street and Aroostook Road. The Board requests that John reach out to

Vicky to attend the next meeting.

6. MONTHLY FINANCIALS-August 2021

Review monthly financials for August 2021

Moved by Jennifer Dube to accept monthly Financials for August 2021,

seconded by Brian Devoe.

Vote: Unanimously in favor.

a. Bank Reconciliations and Pond Brook Reconciliation

Moved by Jennifer Dube to accept Town of Eagle Lake Bank Reconciliation for August 2021, seconded by Brian Devoe.

Vote: Unanimously in favor

Moved by Jennifer Dube to accept Pond Brook Estates Reconciliation and the

Sample Check Audit for August 2021, seconded by Brian Devoe.

Vote: Unanimously in favor.

b. Sample Check Audit

Moved by Jennifer Dube to accept Pond Brook Estates Reconciliation and the Sample Check Audit for August 2021, seconded by Brian Devoe.

Vote: Unanimously in favor.

c. Sign Warrants

Moved by Jennifer Dube to accept and sign all Warrants, seconded by Brian Devoe.

Vote: Unanimously in favor.

d. Microloan Reconciliation

Moved by Brian Devoe to accept the Micro Loan Reconciliation for August 2021,

seconded by Jennifer Dube.

Vote: Unanimously in favor.

7. PUBLIC COMMENT

None

8. REVIEW AND ACCEPT MINUTES:

The Board reviewed the minutes of July 16 and July 21, 2021 Board of Selectmen’s meeting.

JULY 16, 2021 BOARD OF SELECTMEN’S MEETING  
 Moved by Brian Devoe to accept meeting minutes for the July 16, 2021 Board of

Selectmen’s Meeting, seconded by Jennifer Dube.

Vote: Unanimously in favor.

JULY 21, 2021 BOARD OF SELECTMEN’S MEETING

Moved by Jennifer Dube to accept meeting minutes for the July 21, 2021 Board of

Selectmen’s Meeting, seconded by Brian Devoe.

Vote: Unanimously in favor.

9. REVIEW AND CONCIDER BIDS FOR SLY BROOK ROAD CONSTRUCTION

Corriveau Construction came in with a bid total for labor and materials of $16,405.

JBBC came in with a bid total for labor and materials of $15,900.

Moved by Brian Devoe to accept the bid from JBBC for the Sly Brook Road Construction at

$15,900 based on price, seconded by Jennifer Dube.

Vote: Unanimously in favor.

10. DISCUSS WINTER MAINTENANCE FOR SLY BROOK ROAD

Patrick Caron has informed the Town of Eagle Lake that he is increasing his bid for

providing winter road maintenance for Sly Brook Road from $24,500 to $36,000. The

Board discussed options for winter maintenance for Sly Brook Road and have decided to

put winter maintenance of Sly Brook Road out to bid.

Moved by Brian Devoe to put winter maintenance for Sly Brook Road out to bid,

seconded by Jennifer Dube.

Vote: Unanimously in favor.

11. DISCUSS TOWN OFFICE DRIVEWAY

The driveway at the town office has a history of heaving with the seasons. The Board

discussed digging up the culvert at the beginning of the driveway and re-setting it and

placing gravel over it to let the ground settle. The Board also recommended that John,

contact local contractors for assessments and estimates to fix and repave the driveway

The Board also discussed getting quotes to resurface Old Main Street this spring. The

Board also discussed combining the paving of Old Main Street and repaving the town

office together as a possible cost saving measure instead of doing both projects

separately.

12. ARPA PROGRAM ADMINISTRATORS

Aroostook Count y Manager Ryan Pelletier is offering to create a new positon to assist

municipalities in Aroostook County in applying for grants as part of the thirteen million

dollars the County of Aroostook has received as part of the ARPA act. Municipalities can

use the Administrator to assist them in navigating the federal documents needed to process

each grant request. The commitment to each municipality is 2% of the community’s local

ARPA funds. The Town of Eagle Lake is scheduled to receive approximately $84,000 so

our cost will be approximately $ 1,680. John reached out to Wallagrass, Winterville and

Fort Kent to see if they are participating in this program. Each community stated that they

were partnering with the County on the Administrator’s position citing the amount of

federal documentation needed to apply for ARPA funds from the County.

The Board recommended that Board Chair Arthur Carroll and Town Manager John

Sutherland reach out to County Administrator Ryan Pelletier and get more information

on what the County funds can be used for and what amount Eagle Lake can apply for.

13. OTHER BUSINESS

A Board member reported a town employee using their personal vehicle to complete town

related issues and states that this could be a liability issue. The Board instructed John to

notify the employee that the town pick up is to be used on all town related business.

14. ADJOURN

Moved by Brian Devoe to adjourn the Board Meeting at 7:25 p.m., seconded by Jennifer

Dube.

Vote: Unanimously in favor.