TOWN OF EAGLE LAKE

**BOARD OF SELECTMEN’S MEETING**

**June 9, 2021**

1. The meeting was called to order by, Wendy Dube at **7:52** P.M.

The Board members present included: Wendy Dube, Brian Devoe, Raymond Saucier, and Jennifer Dube.

Others in attendance were: Town Manager John Sutherland and Deputy Clerk

Apryl Gagnon.

2. WELCOME NEWLY ELECTED BOARD MEMBERS AND ELECT CHAIR AND VICE

 CHAIR POSITIONS FOR THE UPCOMING YEAR

The Board congratulated Wendy Dube and Jennifer Dube on their reelections to the Board of Selectmen

 Moved by Wendy Dube to table electing the chair and vice- chair until all Board

 members are present, seconded by Brian Devoe.

 Vote: Unanimously in favor.

3. TOWN MANAGER’S REPORT

UPDATES

 a. Micro Loan

 Micro Loan accounts are current.

 b. Pond Brook Estates

 All accounts are current.

 c. Roads

 Convent Road:

 John Sutherland has been monitoring the water levels of Pond Brook and

 anticipates construction will start in August when water levels should be at

 the lowest. John will work on filling out the DEP permit needed to complete

 this project. He stated that he has already started the RFP for the construction

 work.

 Sly Brook Road:

 The RFP will need to be put out to bid to continue on the third section of the

 road upgrade on Sly Brook Road. Two culverts need to be reset and some

 ditching will need to be done as part of the project.

 Grading RFP

 Town Manager John Sutherland is working on the Grading RFPs for Sly

 Brook Road, and one for Gilmore Brook, Devoe Brook, and Deprey Road.

 Gilmore Brook Road will be a straight grade and redefine the road slope

 and the ditches; Devoe Brook Road will include adding a ditch to a section

 of the road and Deprey Road will be to grade and reestablish of the road

 right away. The road was widened as people drove around pot holes and a

 soft area.

 d. NASWA

 NASWA will have their quarterly meeting Thursday June 17, 2021. The

 auditor will be looking at years 2017 and 18 on June 24th and June 25th.

 e. Eagle Lake Fire Department

 The Eagle Lake Fire Department responded to a single vehicle rollover on

 Aroostook Road. The single occupant was wearing a seatbelt and walked

 away with limited injuries.

4. MONTHLY FINANCIALS-May 2021

 Review monthly financials for May 2021

 Moved by Wendy Dube to table the monthly Financials for May 2021 until the July

 meeting, seconded by Jennifer Dube.

 Vote: Unanimously in favor.

 a. Bank Reconciliations and Pond Brook Reconciliation

b. Sample Check Audit

c. Sign Warrants

d. Microloan Reconciliation

 Moved by Brian Devoe to accept the Bank Reconciliations for the Town of Eagle

 Lake and Pond Brook Estates, Sample Check Audits for the Town of Eagle Lake and

 Pond Brook Estates, Warrants, and Micro Loan, seconded by Jennifer Dube.

 Vote: Unanimously in favor.

5. PUBLIC COMMENT

 No Comments.

6. APPROVE THE MINUTES OF MAY 19, 2021 SELECTMEN’S MEETING

 APPROVE THE MINUTES OF MAY 25, 2021 PUBLIC HEARING

 Moved by Brian Devoe to accept the Meeting Minutes for May 19, 2021 Selectmen’s

 Meeting and May 25, 2021 Public Hearing, seconded by Wendy Dube.

 Vote: Unanimously in favor.

7. REVIEW AND CONSIDER YEARLY APPOINTMENTS

 Moved by Jennifer Dube to accept the Town Manager’s recommendations for the Yearly

 Municipal Appointments, seconded by Brian Devoe.

 Vote: Unanimously in favor.

8. REVIEW AND CONSIDER RED RIVER ROAD PLOWING CONTRACT

 The Town of Eagle Lake is responsible to provide winter maintenance for the portion of Red

 River Road that is located within the Town of Eagle Lake’s boundaries. This amounts to

 the first 1/10 of a mile of roadway. Because of the small amount and the distance from the

 nearest Town of Eagle Lake roadway, the Town of Eagle Lake uses the contractor

 providing winter road maintenance to Red River Road selected by the Town of

 Winterville. This past year the contractor submitted an invoice for multiple years of winter

 road maintenance. Town Manager John Sutherland is to reach out the Town of

 Winterville PLT to request that the winter road maintenance be paid by the Town of

 Winterville and then the Town of Eagle Lake will in turn pay the Town of Winterville for

 the services. This will insure that the Town of Eagle Lake is invoiced annually.

 Moved by Wendy Dube to authorize John Sutherland to reach out to the Town of

 Winterville in regards to winter road maintenance payments, seconded by Brian Devoe.

 Vote: Unanimously in favor.

9. JUNK YARD FOLLOWUP

 Moved by Jennifer Dube to table the discussion until the July 2021 meeting, seconded by

 Brian Devoe.

 Vote: Unanimously in favor.

10. REVIEW AND CONSIDER PREPAYING ROAD LOAN

 The final annual payment for the loan for grinding and paving Old Main Street from

 Aroostook Road to the railroad tracks is due July 15th, 2021. The next scheduled

 Selectmen’s meeting is July 21st, 2021. Town Manager John Sutherland has requested that

 the Board authorize the Town to make the annual payment on time and place on the

 Warrant for July 2021 as a prepaid item.

 Moved by Wendy Dube to authorize the Town of Eagle Lake to make the Road Loan

 payment on time and place the amount on the July 2021 Warrant, seconded by Brian

 Devoe.

 Vote: Unanimously in favor.

 11. REVIEW AND CONSIDER RELOCATING PLAYGROUND EQUIPMENT

 It has been brought to the Town’s attention that Darcy Labbe has purchased the former

 Eagle Lake Elementary school. He is requesting to purchase the property where the

 playground is located. This would give him access to Aroostook Road. He would like to

 relocate the playground equipment to another town-owned property.

 Moved by Wendy Dube to table this discussion until next meeting in July, seconded by

 Raymond Saucier.

 Vote: Unanimously in favor.

12. OTHER BUSINESS

 Tamielee Sutherland has resigned as the Recreation Director for the Town of Eagle Lake.

 John Sutherland will contact Morgan Wilson and discuss plans to put a summer recreation

 program together.

 Moved by Jennifer Dube to move forward with a recreation program for the summer,

 seconded by Raymond Saucier.

 Vote: Unanimously in favor.

13. ADJOURN

 Moved by Jennifer Dube to Adjourn at 8:16 p.m., seconded by Wendy Dube.

 Vote: Unanimously in favor.