TOWN OF EAGLE LAKE

**BOARD OF SELECTMEN’S MEETING**

**June 9, 2021**

1. The meeting was called to order by, Wendy Dube at **7:52** P.M.

The Board members present included: Wendy Dube, Brian Devoe, Raymond Saucier, and Jennifer Dube.

Others in attendance were: Town Manager John Sutherland and Deputy Clerk

Apryl Gagnon.

2. WELCOME NEWLY ELECTED BOARD MEMBERS AND ELECT CHAIR AND VICE

CHAIR POSITIONS FOR THE UPCOMING YEAR

The Board congratulated Wendy Dube and Jennifer Dube on their reelections to the Board of Selectmen

Moved by Wendy Dube to table electing the chair and vice- chair until all Board

members are present, seconded by Brian Devoe.

Vote: Unanimously in favor.

3. TOWN MANAGER’S REPORT

UPDATES

a. Micro Loan

Micro Loan accounts are current.

b. Pond Brook Estates

All accounts are current.

c. Roads

Convent Road:

John Sutherland has been monitoring the water levels of Pond Brook and

anticipates construction will start in August when water levels should be at

the lowest. John will work on filling out the DEP permit needed to complete

this project. He stated that he has already started the RFP for the construction

work.

Sly Brook Road:

The RFP will need to be put out to bid to continue on the third section of the

road upgrade on Sly Brook Road. Two culverts need to be reset and some

ditching will need to be done as part of the project.

Grading RFP

Town Manager John Sutherland is working on the Grading RFPs for Sly

Brook Road, and one for Gilmore Brook, Devoe Brook, and Deprey Road.

Gilmore Brook Road will be a straight grade and redefine the road slope

and the ditches; Devoe Brook Road will include adding a ditch to a section

of the road and Deprey Road will be to grade and reestablish of the road

right away. The road was widened as people drove around pot holes and a

soft area.

d. NASWA

NASWA will have their quarterly meeting Thursday June 17, 2021. The

auditor will be looking at years 2017 and 18 on June 24th and June 25th.

e. Eagle Lake Fire Department

The Eagle Lake Fire Department responded to a single vehicle rollover on

Aroostook Road. The single occupant was wearing a seatbelt and walked

away with limited injuries.

4. MONTHLY FINANCIALS-May 2021

Review monthly financials for May 2021

Moved by Wendy Dube to table the monthly Financials for May 2021 until the July

meeting, seconded by Jennifer Dube.

Vote: Unanimously in favor.

a. Bank Reconciliations and Pond Brook Reconciliation

b. Sample Check Audit

c. Sign Warrants

d. Microloan Reconciliation

Moved by Brian Devoe to accept the Bank Reconciliations for the Town of Eagle

Lake and Pond Brook Estates, Sample Check Audits for the Town of Eagle Lake and

Pond Brook Estates, Warrants, and Micro Loan, seconded by Jennifer Dube.

Vote: Unanimously in favor.

5. PUBLIC COMMENT

No Comments.

6. APPROVE THE MINUTES OF MAY 19, 2021 SELECTMEN’S MEETING

APPROVE THE MINUTES OF MAY 25, 2021 PUBLIC HEARING

Moved by Brian Devoe to accept the Meeting Minutes for May 19, 2021 Selectmen’s

Meeting and May 25, 2021 Public Hearing, seconded by Wendy Dube.

Vote: Unanimously in favor.

7. REVIEW AND CONSIDER YEARLY APPOINTMENTS

Moved by Jennifer Dube to accept the Town Manager’s recommendations for the Yearly

Municipal Appointments, seconded by Brian Devoe.

Vote: Unanimously in favor.

8. REVIEW AND CONSIDER RED RIVER ROAD PLOWING CONTRACT

The Town of Eagle Lake is responsible to provide winter maintenance for the portion of Red

River Road that is located within the Town of Eagle Lake’s boundaries. This amounts to

the first 1/10 of a mile of roadway. Because of the small amount and the distance from the

nearest Town of Eagle Lake roadway, the Town of Eagle Lake uses the contractor

providing winter road maintenance to Red River Road selected by the Town of

Winterville. This past year the contractor submitted an invoice for multiple years of winter

road maintenance. Town Manager John Sutherland is to reach out the Town of

Winterville PLT to request that the winter road maintenance be paid by the Town of

Winterville and then the Town of Eagle Lake will in turn pay the Town of Winterville for

the services. This will insure that the Town of Eagle Lake is invoiced annually.

Moved by Wendy Dube to authorize John Sutherland to reach out to the Town of

Winterville in regards to winter road maintenance payments, seconded by Brian Devoe.

Vote: Unanimously in favor.

9. JUNK YARD FOLLOWUP

Moved by Jennifer Dube to table the discussion until the July 2021 meeting, seconded by

Brian Devoe.

Vote: Unanimously in favor.

10. REVIEW AND CONSIDER PREPAYING ROAD LOAN

The final annual payment for the loan for grinding and paving Old Main Street from

Aroostook Road to the railroad tracks is due July 15th, 2021. The next scheduled

Selectmen’s meeting is July 21st, 2021. Town Manager John Sutherland has requested that

the Board authorize the Town to make the annual payment on time and place on the

Warrant for July 2021 as a prepaid item.

Moved by Wendy Dube to authorize the Town of Eagle Lake to make the Road Loan

payment on time and place the amount on the July 2021 Warrant, seconded by Brian

Devoe.

Vote: Unanimously in favor.

11. REVIEW AND CONSIDER RELOCATING PLAYGROUND EQUIPMENT

It has been brought to the Town’s attention that Darcy Labbe has purchased the former

Eagle Lake Elementary school. He is requesting to purchase the property where the

playground is located. This would give him access to Aroostook Road. He would like to

relocate the playground equipment to another town-owned property.

Moved by Wendy Dube to table this discussion until next meeting in July, seconded by

Raymond Saucier.

Vote: Unanimously in favor.

12. OTHER BUSINESS

Tamielee Sutherland has resigned as the Recreation Director for the Town of Eagle Lake.

John Sutherland will contact Morgan Wilson and discuss plans to put a summer recreation

program together.

Moved by Jennifer Dube to move forward with a recreation program for the summer,

seconded by Raymond Saucier.

Vote: Unanimously in favor.

13. ADJOURN

Moved by Jennifer Dube to Adjourn at 8:16 p.m., seconded by Wendy Dube.

Vote: Unanimously in favor.