TOWN OF EAGLE LAKE

**BOARD OF SELECTMEN’S MEETING**

**SEPTEMBER 17, 2019**

1. The meeting was called to order by Board Chair, Michelle Raymond at5:30 P.M.

 The Board members present included: Michelle Raymond, Wendy Dube, Louise

Fournier, Arthur Carroll, and Jennifer Dube.

 Others in attendance were: John Sutherland, Town Manager; Denise Martin, Deputy

 Clerk

 2. PUBLIC COMMENTS: No Public Comments.

 3. INDUSTRIAL PARK LEASE

 EXECUTIVE SESSION: 1 M.R.S.A. § 405 (6) (F)

 Moved by Louise Fournier to go into Executive Session. Seconded by Arthur Carroll

 Vote: Unanimously in favor.

 Time in: 5:31p.m

 Time out 5:44 p.m.

 No motion made as a result of the Executive Session

 4. EXECUTIVE SESSION: 1 M.R.S.A. § 405 (6) (F)

 Confidential Records - Property Abatement Request

 Moved by Wendy Dube to go into Executive Session, seconded by Louise Fournier.

 Vote: Unanimously in favor.

 Time in: 5:45 p.m.

 Time out: 6:37 p.m.

 5. TOWN MANAGER’S REPORT

 a. Micro Loan

 No Update

 b. Pond Brook

 No Update

 c. Road Committee

 John updated the Board on Sly Brook Road. Recent rain has created numerous potholes

 in the road at the beginning of the gravel portion of the road. John noted that grading

 will have a limited effect on this section to due to a lack of material to grade. Gravel will

 need to be brought in and the road will need to be raised and reshaped for the water to

 run off. John will put a packet together detailing the needed road work and have it go

 out to bid. John said that he is looking to have the Selectmen open and review the bids at

 their October 15, 2019 meeting. John stated that he would like to get the work done this

 fall.

 d. Recreation Department

 John will arrange a meeting for the Recreation Committee to come up with a survey

 for the parents of Summer Recreation participants. The goal is to collect input on what

 activities were successful and which activities were not. This information will be used

 to plan for next year’s summer recreation program.

 e. Fire Department

 No Update

 f. Planning Board

 No Update

 g. LED Street Light Program

 John updated the Board on a meeting he has scheduled for Monday September 23 with

 Real Term Energy Field Installation Supervisor John Turchioe and R. L.

 Todd. This meeting is to update John as to the timeframe when the LED street

 light conversion is expected to take place.

 h. NASWA

 NASWA will discuss the time frame for the Public Hearing they will need to have

 to notify residents that they are requesting an amendment to their operating permit

 at their October Board meeting. This amendment will update their license to accurately

 reflect the full operations and services provided by the transfer station. Louise Fournier

 asked if NASWA was planning on having a “Fall Cleanup”. John will bring this idea up

 October NASWA Board meeting.

 i. Committee to Provide Cost Effective Fire Protection for the Residents of the East

 Side of Eagle Lake.

 No Update

6. MONTHLY FINANCIALS-SEPTEMBER 2019

 a. Bank Reconciliations

 John noted the final loan payment for Devoe Brook Road resurfacing loan.

 b. Pond Brook Bank Reconciliation

 Pond Brook Bank Reconciliations have been corrected for July and August.

 c. Check Sampling Reconciliations

 Moved by Louise Fournier to accept Pond Brook Bank Reconciliation for July and

 August, Bank Reconciliations for August and Check Sample Reconciliation for August,

 Seconded by Jennifer Dube.

 Vote: Unanimously in favor.

 d. Sign Warrants

 Selectmen signed Warrants.

 e. Micro Loan

 John continues to work with Account Holders of delinquent accounts.

 Moved by Jennifer Dube to accept Microloan Reconciliation. Seconded by Arthur

 Carroll.

 Vote: Unanimously in favor.

7. APPROVE MINUTES OF AUGUST 21, 2019 SELECTMEN’S MEETING

 Moved by Louise Fournier to approve the Meeting Minutes for August 21, 2019. Seconded

 by Jennifer Dube

 Vote: Unanimously in favor.

8. OPEN AND CONSIDER SNOW PLOWING BIDS

 The Board opened and reviewed bids for Winter Snow Plowing. The bids are as follows:

 Simard Construction:

 Plowing: Year 2020-$32,824.00; Year 2021-$33,480.00, Year 2022-$34,149.00

 Sand: 2020-2022 $11.00 per yard

 Sand Removal: 2020-2022 $5000.00 per year

 Labbe Earthworks:

 Plowing: Year 2020-$49,700.00, Year 2021-$50,355.00, Year 2022-$51,018.00

 Sand: Year 2020-$9.20 per yard, Year2021-$9.25 per yard, Year 2022-$9.25 per yard

 Sand Removal: Year 2020-$5870.00 2021-$5870.00, 2022-$5950.00

 Moved by Wendy Dube to accept Snow Plowing Bid from Simard Construction. Seconded

 by Loise Fournier.

 Vote: Unanimously in favor

9. OPEN AND CONSIDER SALT BIDS

 The Board opened and reviewed bids for Winter Road Salt. The bids are as follows:

 Maine Salt Company: $83.00 a ton delivered

 New England Salt Company: $85.00 a ton delivered

 Moved by Wendy Dube to accept Salt Bid from Maine Salt Company. Seconded by Arthur Carroll.

 Vote: Unanimously in favor

10. OPEN AND CONSIDER BIDS FOR THE INSTALLATION OF DRY HYDRANTS ON

 SLY BROOK ROAD

 The Board opened and reviewed the bid for the installation of two dry hydrants on Sly Brook Road. The bid is from Corriveau Construction.

 Total Bid: $3940.00

 Assemble and install hydrant at 1120 Sly Brook Rd.: $1775.00

 Assemble and install hydrant at 1220 Sly Brook Rd.: $2165.00

 Moved by Louise Fournier to accept the Bid from Corriveau Construction for the installation of dry hydrants on Sly Brook Road. Seconded by Arthur Carroll.

 Vote: Unanimously in favor

 John recommended the Board review a quote by Corriveau Construction to use an excavator to remove and reset a culvert that is currently exposed and remove material that has built up on the side of the road that is preventing water from draining into the ditch. Corriveau will then grade the entire Sly Brook Road for a total distance of about 1.25 miles for $2,160.00 if they contact Dig Safe to determine if underground utilities are present.

 Moved by Jennifer Dube to accept quote to repair and grade Sly Brook Road, seconded by Wendy Dube

 Vote: Unanimously in favor

11. REVIEW PROPOSAL FROM KEENAN AUCTION

 John Sutherland updated the Board on the Auction of the Eagle Lake Elementary School. Keenan Auction recommended that the Board have someone there to accept or reject the bids. The Board asked John to attend the auction and gave John the authority to approve

 or reject bids on behalf of the Board.

12. OPEN POLLS 8:00 A.M. TO 8:00 P.M. ACCORDING TO 21-A M.R.S.A. ARTICLE 2 SECTION 626 FOR THE NOVEMBER 5, 2019 STATE GENERAL AND REFERENDUM ELECTION.

 APPOINT ELECTION WARDEN AND ELECTION CLERKS

 John recommend appointing Tom Roy as Election Warden, and Laurie Belanger-Boutot and Angela Bossie as election clerks.

 Moved by Louise Fournier to appoint Tom Roy as Election Warden, Laurie Belanger-Boutot and Angela Bossie as Election Clerks. Seconded by Jennifer Dube

 Vote: Unanimously in favor

14. OTHER BUSINESS

 The Board suggested that Art’s Appliance and Furniture be considered as well as local venders when we are looking for quotes on items for Pond Brook Estates. Their prices are competitive and they deliver.

 The Board would like the books that are in the Library be given away or donated to the community. Put it on Facebook and have a day for the community to come in and get the

 books.

 The Board stated that there is a house in the middle of town that is dilapidated and has animals living in it. They would like to find out who owns it and send them a letter requesting they address their concerns regarding the dilapidated condition of the property.

 John informed the Board that Betty Theriault for Good News Club would like to use the Town Office training room for their regular meetings. John also noted that he received a request from Marge Yeager, Program Manager for Aroostook Area Agency on Aging to conduct a “Bone Building Class” for area residents at the Town Office meeting room. The Board said that it would be fine as long it did not interfere with Town business.

 John informed the Board that he received a request from a local resident to land his private

 plane at the Eagle Lake Industrial Park. The Board expressed concerns regarding insurance,

 liability and safety issues. The Board asked John to contact MMA and get their opinion of the request to land the plane and the potential liability issues. John will update the Board at their next meeting.

13. Executive Session: 1 M.R.S.A. § 405 (6) (A) Personnel Matters

 Deputy Town Clerk Recruitment update

 Moved by Jennifer Dube to enter into Executive Session to discuss Deputy Town Clerk Recruitment Efforts, seconded by Louise Fournier.

 Time in: 8:10 p.m.

 Time Out: 8:50 p.m.

 No motion made as a result of the Executive Session

 15. ADJOURNED

 Moved by Jennifer Dube, seconded by Louise Fournier to Adjourn

 Vote: Unanimously all in favor.

 Adjourn at 8:50 P.M.